

**Town of Lyme
January 19, 2011
Special Meeting of the Town Board
6:30 P.M.**

Tonight's meeting was scheduled due to time constraints for a grant opportunity concerning "Records Management". The Town Board feels that the grant is worth pursuing.

Present at tonight's meeting: Supervisor Aubertine, Councilwoman Harris, Councilmen Bourquin and Johnson, Julia Gosier, Gary Bird and Joe Welch.

RESOLUTION 2011 – 22: Motion by Supervisor Aubertine and seconded by Councilman Johnson authorizing Fourth Coast to prepare the necessary paperwork and giving them permission to apply for Local Government Records Management Improvement Fund (LGRMIF) Grant:

WHEREAS, New York State coordinates grants through the Local Government Records Management Improvement Fund (LGRMIF) to improve records management and archival administration in New York's local governments through the establishment programs or the addition of new program components; and

WHEREAS, the Town of Lyme has determined that document conversion and access would be an appropriate additional component of its record-keeping program. The Town of Lyme would like to acquire an electronic document management system to assist in improving access to records; and

WHEREAS, the Town of Lyme realizes that acquiring an expandable software package that will allow additional scanned images to be optically read, retrieved and viewed and will also allow us to maintain day forward records more efficiently;

NOW, THEREFORE LET IT BE RESOLVED, that the Town of Lyme intends to submit a LGRMIF application, seeking grant funds for the acquisition and implementation of an electronic document management system.

The question of the adoption of the foregoing resolution was duly put to vote on roll call, which resulted as follows:

<i>Supervisor Scott G. Aubertine</i>	<i>Yes</i>
<i>Councilwoman Anne Harris</i>	<i>Yes</i>
<i>Councilman Warren A. Johnson</i>	<i>Yes</i>
<i>Councilman Donald Bourquin</i>	<i>Yes</i>

Four ayes. Councilman Dan Villa was absent.

Julia Gosier stated that it would be beneficial to the Town if they could invest in archival protection storage unit containers.

Joe Welch and Gary Bird attended tonight's meeting to approach the Town Board regarding concerns with the Point Salubrious ice fishing, parking situation.

RESOLUTION 2011 – 23: Motion by Councilman Johnson and seconded by Councilwoman Harris scheduling a Public Hearing on Wednesday February 9, 2011 @ 5:45 p.m. amending the Town's Local Law concerning the ice fisherman parking on County Route 125, Point Salubrious; adding three new signs along the northeast side of the Point, extending the no parking area another, approximately 660 feet. Four ayes. Motion carried.

A Motion was made by Supervisor Aubertine and seconded by Councilman Johnson adjourning tonight's meeting at 7:30 p.m.

Tonight's Meeting Minutes are Respectfully Submitted by,

***Kim Wallace
Town of Lyme Clerk***