

**Town of Lyme
Emergency Meeting
March 13, 2014
4:45 P.M.**

The Regularly Scheduled Monthly Meeting of the Town Board was canceled last evening due to the weather. Tonight's "Emergency Meeting" is being held so the Town Board may tend to a few various issues that should have immediate attention. All other issues will be addressed at the April 9, 2014 Regular Monthly Meeting.

Present at Tonight's Meeting: Supervisor Aubertine, Councilwoman Harris, Councilman Bourquin, Highway Superintendent Pat Weston, Town Media Specialist and Web Cast Host, Steve Weed and no others.

Supervisor Aubertine opened tonight's Meeting with a Prayer and the Pledge of Allegiance at 4:45 p.m.

Officer's Report's

RESOLUTION 2014 – 24: Motion By Councilwoman Harris and seconded by Councilman Bourquin approving the 2013 Year End Report and submitted by Town Accountant Cathy Satterley of Bowers and Company. Three ayes. Motion carried.

RESOLUTION 2014 – 25: Motion by Councilman Bourquin and seconded by Councilwoman Harris approving the February 2014 Supervisor's Report as submitted by Town Accountant Cathy Satterley. Three ayes. Motion carried.

RESOLUTION 2014 – 26: Motion by Councilwoman Harris and seconded by Councilman Bourquin approving the following Budget Amendments as suggested by Town Accountant Cathy Satterley as follows:

		<i>Increase</i>	<i>Decrease</i>
<i>A1110.4</i>	<i>Municipal Court – Contractual Expense</i>	<i>88</i>	
<i>A1310.4</i>	<i>Bookkeeper – Contractual Expense</i>	<i>4,354</i>	
<i>A1330.4</i>	<i>Tax Collection – Contractual Expense</i>	<i>1,683</i>	

A1355.1	Assessors – Personnel Service	981	
A1355.4	Assessors – Contractual Expense	13	
A1420.4	Board of Assessment Review – Contrac. Exp	196	
A1420.4	Attorney – Contractual Expense	3,122	
A1430.11	Deputy Town Clerk – Personnel Service	449	
A1620.4	Buildings – Contractual	1,593	
A3410.4	Fire Department Gas – Contractual Exp.	1,128	
A7140.4	Playground/Youth Commission – Contractual	15	
A8160.1	Refuse and Garbage – Personnel Service	86	
A8160.4	Refuse and Garbage – Contractual Exp.	3,914	
A9010.8	Employee Benefits - State Retirement	700	
A1910.4	Special Items – Unallocated Insurance		14,346
A8160.2	Buildings – Equipment		4,357
B8010.1	Zoning – Personnel Service	1,279	
B	Interfund Transfer	13,472	
B9030.8	Employee Benefits – Social Security		1,279
B7410.4	Library – Contractual Expense		11,472
B4010.1	Board of Health – Personnel Services		2,000
DA5680.4	Fuel – Contractual Expense	3,060	
DA9010.8	Employee Benefit – State Retirement	16,388	
DA9060.8	Employee Benefit – Health Insurance		19,448
DB5110.1	General Repairs – Personnel Services	4,342	
DB9045.8	Employee Benefits – Shoe allowance	801	
DB9040.8	Employee Benefits – Worker’s Compensation		5,143
FT8310.4	Administration – Contractual Expense	92	
FB8310.1	Administration – Personnel Service		92
FC1910.4	Unallocated Insurance		40
FC8310.1	Administrative – Personnel Service		1,867
FC8330.4	Purification – Contractual Expense		213
FC9030.8	Employee Benefits – Social Security		228
FC9730.7	Debt Service – Principal		239
FC8310.4	Administration – Contractual Expense	2,587	
FM8310.4	Administration – Contractual Expense	1,567	
FM9730.7	Debt Service – Interest		705
FM9030.8	Employee Benefits – Social Security		156
FM8330.4	Purification – Contractual Expense		200
FM8310.1	Administration – Personnel Services		266
FM1910.4	Unallocated Insurance		40

Water Fund #5 still remains over budget in the amount of \$372.00

Three ayes. Motion carried.

RESOLUTION 2014 – 27: Motion by Councilman Bourquin and seconded by Councilwoman Harris approving the 2013 Year End Budget Transfers suggested by Town Accountant Cathy Satterley as follows:

		<i>Increase</i>	<i>Decrease</i>
<i>Water Fund #1:</i>			
<i>F2140</i>	<i>Metered Sales</i>	<i>1,260</i>	
<i>F8310.2</i>	<i>Administration – Equipment</i>		<i>54</i>
<i>F8310.4</i>	<i>Administration – Contractual</i>		<i>1,206</i>
<i>Water Fund #3:</i>			
<i>FB2140</i>	<i>Metered Sales</i>	<i>126</i>	
<i>FB8310.4</i>	<i>Administrative – Contractual</i>		<i>126</i>
<i>Water District #4:</i>			
<i>FC2140</i>	<i>Metered Sales</i>	<i>176</i>	
<i>FC8310.4</i>	<i>Administrative – Contractual Expense</i>		<i>176</i>
<i>Water Fund #5:</i>			
<i>FM2401</i>	<i>Interest and Earnings</i>	<i>478</i>	
<i>FM8310.4</i>	<i>Administrative – Contractual Expense</i>		<i>478</i>

Highway Superintendent's Report – Pat Weston

Pat discussed this evening the possibility of purchasing a new pickup truck. Pat has put over \$6,000.00 in repairs into the F250 over the past year. Currently there is a problem with the power steering.

RESOLUTION 2014 – 28: Motion by Councilwoman Harris and seconded by Councilman Bourquin approving Highway Superintendent Weston to assemble bid specifications for the purchase of a new truck. The Town Board approves the advertising of the solicitation of bids for said truck. Interested parties will have to contact the Town Clerk for bid specifications; bids must be submitted to the Town Clerk no later than April 1st at 5:00 p.m. Any and all of the submitted bids will be opened at the April 9, 2014 Regular Monthly Meeting of the Town Board. Three ayes. Motion carried.

Clerk's Report – February 2014

Total State, County and Local Revenues:	\$1,642.48
Total Local Shares Remitted:	\$1,396.38

Audit of the Bills

RESOLUTION 2014 – 29: Motion by Councilman Bourquin and seconded by Councilwoman Harris approving Abstract #5 in the amount of \$951.29. Three ayes. Motion carried.

RESOLUTION 2014 – 30: Motion by Councilwoman Harris and seconded by Councilman Bourquin approving Abstract #6 in the amount of \$84,109.24. Three ayes. Motion carried.

Approval of Minutes

RESOLUTION 2014 – 31: Motion by Councilwoman Harris and seconded by Councilman Bourquin approving the Minutes of the February 9, 2014 Regular Monthly Meeting of the Town Board as submitted by Clerk Wallace. Three ayes. Motion carried.

Committee Reports

Assessors – Marsha Barton – Written Report

Board of Assessment Review:

The Assessors have received the “Residential Assessment Rate” (RAR) for 2014. It is 100%, so the Assessors are hopeful that the Equalization Rate will remain at 100%. The RAR is an overall ratio of the total assessed value of residential property in the Town, compared to the full market value of that residential property. It can be used by homeowners in a Board of Assessment Review hearing. The Equalization Rate includes all types of properties, not just residential.

2014 Tax Roll:

The Assessors are in the process of completing the changes for the 2014 Tax Roll, including value and exemption changes.

Reports:

Attached as Addendum A-3-9-14, are reports available from the Office of Real Property Tax Services that may be of interest to Town residents. The information shows the RAR by year, Summary of Exemptions for Roll Year 2012, STAR Exemption values for Jefferson County for 2014, and Level of Assessment.

Municipal Water Board Report – Marsha Barton – Written Report

Water Facility:

Revenues to date are \$1,016.75. This amount is up approximately 10% from 2013 for the same time period. Everything at the facility has been running quite smoothly, despite the cold weather.

Water District Yearly Report:

Breakdowns of Revenues and Expenses will be provided on the April Report.

RESOLUTION 2014 – 32: Motion by Councilwoman Harris and seconded by Councilman Bourquin allowing Andrew Thompson of 11024 Cheever Road (parcel # 51.00-1-20.4) permission for a new water service in Water District #4. Three ayes. Motion carried.

RESOLUTION 2014 – 33: Motion by Councilman Bourquin and seconded by Councilwoman Harris approving the appointment of Robin Grovesteen to the position of the Clerk to the Supervisor for the remainder of the fiscal year of 2014. Robin will start work immediately at an annual salary of \$????? Look It Up. Three ayes. Motion carried.

RESOLUTION 2014 – 34: Motion by Councilman Bourquin and seconded by Councilwoman Harris approving the transfer of the title of the retired police vehicle (Ford Explorer) to the Village of Chaumont. Three ayes. Motion carried.

A Motion was offered by Councilwoman Harris and seconded by Councilman Bourquin adjourning tonight's meeting at 5:25 p.m. Three ayes. Motion carried.

Addendum A

3-13-14

New York State

Municipal
Profiles

Office of Real Property Tax Services

NYS ORPTS Municipal Profile

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Final Residential Assessment Ratio History
Town of Lyme

[What is a RAR?](#) | [How to calculate a RAR?](#) | [Rescission](#) | [Special Provisions](#) | [Jefferson](#) | [Residential Assesment Ratio within County](#) |

Year	RAR	Date Established
2015		Not yet issued.
2014	100.00	02/28/14
2013	100.00	03/01/13
2012	32.78	02/29/12
2011	30.72	02/28/11
2010	30.53	02/25/10
2009	29.84	02/24/09

Year	RAR	Date Established	Number of Sales
2008	31.77	04/15/08	48
2007	41.03	04/25/07	45
2006	42.48	04/26/06	61
2005	50.15	04/15/05	45
2004	48.78	04/20/04	52
2003	56.67	04/23/03	41
2002	55.56	04/23/02	47
2001	60.71	04/25/01	37
2000	64.38	04/26/00	34
1999	57.43	04/23/99	27
1998	66.68	04/23/98	24
1997	78.95	04/23/97	28
1996	67.19	04/19/96	28
1995	60.48	02/22/95	21
1994	58.16		
1993	62.27		
1992	75.94	02/26/92	30
1991	61.41	03/25/91	38
1990	74.75		37

New York State

Municipal
Profiles

Office of Real Property Tax Services

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Town of Lyme
Summary of Exemptions by Roll Year
2012 Assessment Rolls

Municipal Totals

Total Parcels:	3,348
No. of Parcels w/Exemptions:	889
Percent of Parcels w/Exemptions:	26.55
No. of Exemptions: Wholly Exempt	94
No. of Exemptions: Partially Exempt	1,064
Total Equalized Value(\$000)*:	387,002

Exemptions: County Purposes

No. of Exemptions:	380
Equalized Value(\$000)*:	23,442
Percent of Equalized Value:	6.06

Exemptions: City/Town Purposes

No. of Exemptions:	378
Equalized Value(\$000)*:	23,310
Percent of Equalized Value:	6.02

Exemptions: School Purposes

No. of Exemptions:	920
Equalized Value(\$000)*:	51,058
Percent of Equalized Value:	13.19

*(\$000) Equalized Values in Thousands

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