

**Town of Lyme
September 10, 2014
Regular Monthly Meeting Minutes
6:30 P.M.**

Supervisor Aubertine called tonight's meeting to order at 6:30 p.m.; opening with a Prayer and the Pledge of Allegiance.

Present at tonight's meeting: Supervisor Aubertine, Councilwoman Harris, Councilmen Bourquin, Henderson and Villa, Assessor's Marsha Barton and Roz Gotham, Highway Superintendent Pat Weston, Water Board Member Dar Brown, Town Accountant Cathy Satterley and approximately 5 others.

Opening of Bids

Highway Equipment – 2006 Ford F250 Pickup, Extended Cab:

- 1. Yousef Dabbagh, 2438 Fen View Circle, Island Lake, Illinois 60042 - Sealed Bid in the amount of \$2,268.00.**
- 2. William Barton, 10674 Cheever Road, Chaumont, New York 13622 – Sealed Bid in the amount of \$1,660.00.**

RESOLUTION 2014 - 102: Motion by Supervisor Aubertine and seconded by Councilwoman Harris accepting the bid for the Highway Superintendent's 2006 Ford F250 Pickup Truck as submitted in a sealed bid from Yousef Dabbagh, in the amount of \$2,268.00. Five ayes. Motion carried.

Three Mile Bay Cemetery Survey - Proposals for Property Boundary Survey:

- 1. Bernier and Carr – Sealed Bid in the amount of \$2,925.00**
- 2. GYMO – Sealed Bid in the amount of \$2,175.00**
- 3. Aubertien and Currier – Sealed Bid in the amount of \$2,450.00**

RESOLUTION 2014 - 103: Motion by Councilman Henderson and seconded by Councilman Villa accepting the bid for the Property Boundary Survey for the Three Mile Bay Cemetery from GYMO Engineering and Land Surveyors, in the amount of \$2,175.00. Five ayes. Motion carried.

Supervisor's Report – August 2014 – Town Accountant Cathy Satterley

RESOLUTION 2014 - 104: Motion by Councilman Villa and seconded by Councilwoman Harris approving the August 2014 Supervisor's Report as submitted by Town Accountant Cathy Satterley. Five ayes. Motion carried.

RESOLUTION 2014 - 105: Motion by Councilwoman Harris and seconded by Councilman Bourquin approving the Budget Amendments as recommended by Town Accountant Cathy Satterley as follows:

<u>Consolidated Health:</u>	<u>Increase</u>	<u>Decrease</u>
1120.14 Sales Tax		\$3,500
1001.14 Property Tax	\$3,500	
<u>Library:</u>		
1120.15 Sales Tax		\$12,000
1001.15 Property Tax	\$12,000	
<u>General Fund:</u>		
1120.1 Sales Tax	\$15,000	
1001.1 Property Tax		\$15,000

All Town Board Members were in agreement of the Budget Amendment and the Motion was carried. Five ayes. Motion carried.

Privilege of the Floor

Tony Crupi – Expressed issues of concern that are safety related regarding some tree limbs in the Point Salubrious Cemetery that should be trimmed before someone gets hurt and he also relayed to the Town Board the problems he sees with parking along County Route 125. Again, a safety related concern due to the narrow road and parking concerns he has personally experienced.

Supervisor Aubertine stated that he would send a letter to the Jefferson County Highway Superintendent addressing the concerns that have been identified by Mr. Crupi tonight.

Superintendent Weston stated that he has addressed some of the tree limbs that seemed to be a concern. The trees were trimmed by the Highway Department.

Deryk Burdick had requested privilege of the floor but was unable to attend tonight's meeting. Although not located within the Lyme Township, Mr. Burdick wanted to address the Reynolds Corner intersection; intersecting the Morris Tract Road and County Route 54. There have been a number of accidents at that location and Mr. Burdick is hoping to have someone address changes that should occur in order to make the intersection safer.

Supervisor Aubertine stated that he would send a letter to the Jefferson County Highway Superintendent regarding the safety concerns with Reynold Corners.

Rebecca Kron – NNY Softball League Proposal

The softball league currently has 25 teams throughout the north-country. The NNY Softball League is looking into building fields, a facility and a concession stand. According to Mrs. Kron, the League would build and maintain the building and grounds, at no extra cost to the Town.

They are most interested in the area of the Morris Tract Road Ball Field. The idea would be to have back to back ball fields and the facilities to hold all of the tournaments in Chaumont. There are expectations of growth.

Supervisor Aubertine and Councilman Villa stated that the Town Board would do anything we could to help build and allocate the needed space. They feel we should study it and figure out how to make it happen.

Highway Superintendent's Report – Pat Weston

The Highway Department has been reframing and doing some much needed work on the Highway Garage and painting the Municipal Building and garages.

Clerk's Report – August 2014

Total State County and Local Revenues: \$9,724.87

Total Local Shares Remitted: \$9,609.00

There has to be a reimbursement of \$115.87 made to Clerk Wallace for over payment of Clerk Fees to the Supervisor for the August 2014 Report.

Audit of the Bills

RESOLUTION 2014 –106: Motion by Councilman Villa and seconded by Councilwoman Harris approving Abstract #17 in the amount of \$4,106.58. Five ayes. Motion carried.

RESOLUTION 2014 - 107: Motion by Councilwoman Harris and seconded by Councilman Henderson approving Abstract #18 in the amount of \$79,004.21. Five ayes. Motion carried.

RESOLUTION 2014 - 108: Motion by Councilwoman Harris and seconded by Councilman Henderson approving the August 13, 2014 Meeting Minutes of the Town Board as submitted by Clerk Wallace. Five ayes. Motion carried.

Department Report's

Assessor's Report – Marsha Barton

Small Claims Filings – The Small Claims Review Hearings were held on September 4th in Ellisburg. Determinations from the hearing officer stated that all the small claims had received a reduction. \$351,200 reduced to \$328,000; \$133,100 reduced to \$119,000 and \$223,200 reduced to \$205,000.

Exemption Renewals – The Assessors have the renewals for the Enhanced STAR and Aged Renewal forms ready to be mailed out for 2015. These forms will be mailed out on October 1st rather than waiting until the end of the year.

Outpost Software – Carol and Marsha attended the monthly Assessor's Association Meeting last week. A demonstration of the Outpost Software was presented. The Assessors feel that they have made the right decision to wait to purchase. The demonstration revealed many reasons not to purchase as of yet. During the program they had trouble getting it to work properly.

Municipal Water Board – Marsha Barton

Water Facility – Revenues to date are \$5,882.75; this is approximately \$400.00 less than last year at this time.

They are still currently experiencing problems with the door timer. It is not opening at the correct time. The problems seem to occur after an electrical storm. They are trying to correct the problem.

Leak Detection Report – Brian Baxter from Leak Detection attend the August Municipal Water Board Meeting. He gave a detailed report on water loss in the Town's infrastructure; the Town has seen a loss of approximately 800,000 gallons although there were no major leaks found. The thought is that there may be several smaller leaks that are harder to detect.

DANC is replacing a valve at the water tower, the estimated cost of water loss is approximately \$1,424.00 a year.

The Water Board had recommended waiting until Bill Scarpocchi does his annual report to indicate whether the loss is consistent with prior years reports.

Another source of the problem could be associated with a resident who has been shut off at the curb stop but may have found a way to get the municipal water flowing back into their home.

The Municipal Water Board will also check with the Three Mile Bay Fire Department to see if there have been any large quantities of water pumped for their use.

All the necessary paperwork for the new mixer has been submitted to the Department of Health through Gregor and Bernier and Carr.

Gail Miller contacted Supervisor Aubertine today stating that they have not heard anything from any of the entities involved with the Lance Development so they cannot move forward at this time.

Youth Commission Report

There was recently a fund raiser held for Miley Blaha, reportedly raising over \$4,000.00 for their family.

There has been some discussion as to how the equipment will be stored over the winter. An inventory list is going to be compiled.

Three Mile Bay Cemetery Report – Julia Gosier

The mowing has gone very well this season; Julie stated that Joe Watson does a fantastic job and he keeps it looking nice.

The retired troopers are putting flags on trooper’s graves.

Julie met with Harry Wilson and they did an inspection of the Wells Settlement Cemetery. Harry will try to get the work completed, he is requesting a \$2,500.00 down payment and the remainder \$2,500.00 will be due upon completion of the project. Julie feels that Mr. Wilson gives the Town an excellent deal. This work will finish up Wells Cemetery except for a row of larger monuments. The cost shouldn’t be more than \$3,000.00 hoping to finish the job up next year.

It pleases Julie, after 25 to 30 years, to see the abandoned cemeteries like Wells, looking so great.

ZEO/CEO Report – August 2014

Building/Zoning Permits Issued:	16
Demo Permits Issued:	1
Certificates of Occupancy Issued:	1
ZBA Referrals:	2
Site Visits and Inspections	8
Complaints:	1

Investigations: 1

Permits Issued For:

Home or Cottage: 5

Garage/Barn: 2

Deck or Porch: 3

Fence: 3

Addition: 2

Other: 1

New Business

Kiosk and Town Sign Quotes

RESOLUTION 2014 - 109: Motion by Councilman Villa and seconded by Councilman Henderson accepting the quote of \$620.00 (six hundred and twenty dollars) from Stewart Signs to repair the Town Signs at the Brownville and Cape Vincent Town Lines on NYS Route 12E. The repairs will include replacing the wood frame on the back of the signs with weather proof PVC lumber. This includes the removal of old material and the installation of new. This does not include the work that was quoted for the kiosk. Five ayes. Motion carried.

Transfer Site Punch Cards

RESOLUTION 2014 - 110: Motion by Councilwoman Harris and seconded by Councilman Villa to start using "punch cards" at the Transfer Site, in an effort to reduce the amount of cash that is collected at the Transfer Site. Punch cards can be purchased at the Town Clerk's Office in \$5.00 increments. Notices will be placed on the Town Web Site and also placed at the Transfer Site. Four ayes. One nay. Motion carried. Councilman Bourquin was not in favor of supporting the Resolution.

Valentine Stores Ball Field Use Request

RESOLUTION 2014 - 111: Motion by Councilwoman Harris and seconded by Councilman Henderson approving the use of the Morris Tract Ball Field for the Valentine Stores, Inc. for a Company Softball Game on Saturday, September 13, 2014 from 11:00 a.m. to 4:00 p.m. Insurance coverage will be provided by the Valentine Stores for all employees that will be present on the field. Five ayes. Motion carried.

Old Business

Computer Upgrades

RESOLUTION 2014 - 112: Motion by Councilman Bourquin and seconded by Councilman Henderson approving the purchase of 3 (three) computers with the cost not to exceed \$2,500.00 (two thousand five hundred dollars). Councilmen Henderson and Bourquin will meet with Ben Rubacha to discuss options and details. Five ayes. Motion carried.

Fire Alarm Upgrades

RESOLUTION 2014 - 113: Motion by Councilman Henderson and seconded by Councilman Bourquin approving the payment of the CREG Systems billing statement in the amount of \$195.33 for the key pad and battery but not the labor costs from portal to portal. Five ayes. Motion carried.

Privilege of the Floor

Julia Gosier - Wondered if the Town Board had any news regarding the Wilson Property.

Supervisor Aubertine stated that we have not heard a word and Attorney Gebo hasn't heard anything either.

Supervisor Aubertine will send a letter to County Legislator Bob Thomas regarding the situation.

Adjournment

A Motion was offered by Councilwoman Harris and seconded by Councilman Bourquin to adjourn tonight's meeting at 8:26 p.m. Five ayes. Motion carried.

The Minutes of tonight's meeting are respectfully submitted by,

***Kim Wallace
Town Clerk***