

Town of Lyme  
Regular Monthly Board Meeting  
August 8, 2018  
6:30 P.M.

Call to Order

Supervisor Aubertine called the meeting to order at 6:30 P.M., opening the meeting with a prayer and the Pledge of Allegiance.

Those present included Supervisor Aubertine, Deputy Supervisor Bourquin, Councilwoman Gosier, Councilman Villa, Legislator William Johnson, Marsha Barton, Carol Quencer, Brian Cosselman, Paula Borden, Lori Gould. Councilman Jones is absent this evening.

Privilege of Floor

County Legislator William Johnson questioned whether there had been a conduit placed under the pavement at the salt barn? Deputy Superintendent Brian Cosselman replied no. Should be able to push something under the road for the conduit. It was a last minute decision to blacktop the road. There was no other public comment.

Supervisor's Report

Supervisor Aubertine inquired if anyone had any questions on the Supervisor's monthly financial report? Councilwoman Gosier stated she would like to see a changed made to the line item for revenue taken in from cemeteries. Changed from Real Estate sales to something more appropriate.

Resolution 2018-;

Motion by Councilwoman Gosier to approve the Supervisor's Monthly Financial report; Councilman Villa 2nded; all were in favor and the motion carried.

Highway Superintendent's Report

Deputy Superintendent Brian Cosselman stated the sand and salt barn is completed. 3 Mile Point has been paved, all culverts have been dugout and filled with hot mix. Pat is looking ahead to fall. He has quite a list to be addressed before snow falls.

Audit of Bills (Abstracts # 15 & 16)

**Resolution 2018-;** Councilman Villa made the motion to Approve Abstract #15 in the amount of \$260,729.24; second made by Councilwoman Gosier; all were in favor and the motion was carried.

**Resolution 2018-;** Councilman Villa made the motion to Approve Abstract #16 in the amount of \$76,178.76; second made by Councilwoman Gosier; all were in favor and the motion was carried.

### Approval of Minutes

Minutes from the July 11, 2018 Regular Board meeting were unavailable and tabled due to absence of the Town Clerk, and will be reviewed at the next meeting.

**Resolution 2018-** Councilman Villa made the motion to approve Minutes of the August 3, 2018 Special Board Meeting, seconded by Councilwoman Gosier; all were in favor and the motion was carried.

## Committee Reports

### Assessor's Report

There was no Assessor's report this month.

### Municipal Water Board

There was no Water Board report this month.

Councilwoman Gosier inquired if there had been a water pressure issue in district #2. I've noticed a fluctuation in pressure. Marsha Barton stated she would have Bill Scarpecchi look into it.

### Planning Board

There was no Planning Board Report this month.

### Youth Commission

There was no Youth Commission Report this month.

### ZEO/CEO Report

There were no questions for Zoning/Codes Officer Millington on his monthly report.

ZEO/CEO Jim Millington's monthly receipts as follow: total permits for June: \$1,134.00;

RV permits YTD-\$ 1,600.00; Total YTD: \$9,027.00; Total # Zoning & Building Permits Issued in June: 12

## New Business

### **Resolution 2018-83 Bicentennial Park Resolution**

Councilwoman Gosier made a motion to approve the Bicentennial Park, motion was seconded by Councilman Villa; all in favor; motion was carried. (See Attached Addendum)

Councilman Villa wanted to take a moment personally to thank you Scott. It was a wonderful weekend. The town was alive. Councilwoman Gosier stated that it was amazing that everything came off so well that had been planned.

### Letter of Resignation

A motion was made by Councilman Villa, Seconded by Councilwoman Gosier; all in favor; motion was carried to accept the resignation letter of Deputy Clerk Jo Morrow.

### Appointment of Acting Town Clerk

Due to the death of Town Clerk Kim Wallace and the resignation of Deputy Clerk Jo Morrow, there was much dialogue on how to proceed to temporarily fill each position. Supervisor Aubertine had reach out to Kelly services but had not heard back from them as of this date. It was also discussed if a notice should be placed in the newspaper advertising the vacancies. After these discussions, Supervisor Aubertine made the motion to appoint Paula Borden as Interim Town Clerk until the November elections, Seconded by Councilman Bourquin. The vote was three ayes in favor and one nay. Motion carried. It was also decided to appoint Karen Fitzgerald as Deputy Registrar.

### Town Clerk/Deputy Clerk/Receptionist Position

Councilman Villa made the motion to advertise for the vacant positions of Town Clerk, Deputy Clerk, and Receptionist. Seconded by Councilwoman Gosier, All in favor.

### Appointment of Fair Housing Officer for Flooding Grant

The appointment was table until more information could be obtained.

### Organizational Contracts

Supervisor Aubertine stated Lyme Community Foundation has made a request for money allocated in the yearly budget. Councilman Villa stated LCF is not holding up to their end of the bargain. They're mailing less than 100 newsletters. A brief discussion ensued which raised questions that would need to be addressed. 1. How many issues are being mailed to town residents? 2. A detailed report of 2017 expenses and 2018 YTD expenses? 3. Attendances at the September 12, 2018 Town Board Meeting?

### Salt Barn Final Payment upon completion

**Resolution 2018-** ; Councilwoman Gosier made a motion to Approve the Salt Barn final payment upon completion; Councilman Villa seconded; all were in favor and the motion carried.

### Motion to Close Town Office/Highway Dept.

Upon a Motion by Councilman Bourquin, Seconded by Councilwoman Gosier, it was approved to close the Town of Lyme Office and Highway Department to allow all employees to attend the funeral services of Town Clerk Kim Wallace.

## Old Business

### Cemetery Repairs

Councilwoman Gosier stated we need to get back to doing stone repairs in the Three Mile Bay Cemetery. We have the savings to do so. The place is a mess. Would like to pick out ten to twelve stones to be repaired. Councilwoman Gosier will go through the cemetery before the next meeting and make a list of stones that need repaired.

### Transfer Site "Trinket Shed"

There was a lengthy discussion regarding why the Town Board implemented the discontinuation of sitting aside items at the Transfer Site.

The motion to discontinue to allow "sitting aside" items (in case another resident may want it) brought in by residents to the Transfer Site passed last month, was modified to now allow Al Crouse to keep books inside the building.

Motion to approve books to be allowed to be kept in the building at the Transfer Site. Motion by Councilman Bourquin, Seconded by Councilwoman Gosier, Supervisor Aubertine, Aye Councilman Villa, Nay

### Privilege of Floor

None

### Online Privilege of Floor

None

### Executive Session

A motion was made by Supervisor Aubertine, Seconded by Councilwoman Gosier, to go into Executive Session at 8:00 p.m.

Upon a Motion by Supervisor Aubertine, Seconded by Councilwoman Gosier, it was approved to return to Open Meeting at 8:34 p.m.

### Adjournment:

Supervisor Aubertine made the motion to adjourn; seconded by Councilman Villa. All were in favor and the motion carried; Meeting adjourned at 8:35 p.m.

Respectfully Submitted,

Paula R. Borden  
Interim Town Clerk