

**Town of Lyme  
Regular Monthly Meeting  
June 5, 2012  
6:30 P.M.**

**Deputy Supervisor called tonight's meeting to order at 6:38 p.m. with a Prayer and the Pledge of Allegiance.**

**Present at tonight's Meeting: Supervisor Aubertine, Councilwoman Harris, Councilmen Bourquin, Villa and Henderson, Assessor Chair Marsha Barton, Accountant Tom Bowie and 3 others.**

**Clerk's Report – May 2012**

Total State, County and Local Revenues:	\$8,872.48
Local shares Remitted:	\$7,079.71

**Supervisor's Report – May 2012**

***RESOLUTION 2012 - 96: Motion by Councilman Villa and seconded by Councilwoman Harris accepting the May 2012 Supervisor's Report as submitted by Accountant Tom Bowie. Five ayes. Motion carried.***

***RESOLUTION 2012 - 97: Motion by Councilman Bourquin and seconded by Councilwoman Harris approving Abstract #11 in the amount of \$18,087.63. Five ayes. Motion carried.***

***RESOLUTION 2012 - 98: Motion by Councilman Bourquin and seconded by Councilman Villa accepting Abstract #12 in the amount of \$84,491.73. Five ayes. Motion carried.***

***RESOLUTION 2012 – 99: Motion by Councilman Villa and seconded by Councilwoman Harris approving the Minutes of the May 9, 2012 Regular Monthly Meeting and the May 22, 2012 Work Session of the Town Board. Five ayes. Motion carried.***

## **Committee Reports**

### **Assessor's Report – Marsha Barton:**

**Grievance Day 2012** – Nine Grievances were heard by the Board of Assessment Review on Grievance Day; there were also two mailed in. Of the 11 grievances filed, four were reduced and the other seven received no change.

**Data Mailers** – Data mailers are being prepared by Jefferson County and will be sent to every property owner in the Town of Lyme. It will give property owners the opportunity to review the data on their property cards for accuracy.

Marsha also stated that in January 2013 property owners will be receiving their new assessments.

### **ZEO Report – Jim Millington**

Building Permits Issued:	14
Demo Permits Issued:	1
Certificates of Occupancy:	1
ZBA Referrals:	5
Site Visits and Inspections:	14
Complaints:	1
Investigations:	1
Violations / Court Referrals:	1
Permits Issued For:	
Home or Cottage:	1
Garage / Barn:	4
Deck or Porch:	2
Addition:	1
Other, Pools, Slabs, Shed	6

Supervisor Aubertine referred to Harry Staudenmayer's email from May 8, 2012 and asked that the ZBA clarify the information concerning Zoning

fees, interpretation and intent prior to submitting it to the Town Board for approval. The Town board would like to have an understanding of the views the ZBA has on the issue before proceeding.

***RESOLUTION 2012 – 100: Motion by Supervisor Aubertine and seconded by Councilman Villa TABLING Zoning Fee discussion until a Special Meeting addressing the Town Policy at a later date. Five ayes. Motion carried.***

## **Article X**

***RESOLUTION 2012 – 101: Motion by Councilwoman Harris and seconded by Councilman Bourquin authorizing the Town Board to send out a letter drafted by Supervisor Aubertine stating basically the Town of Lyme feels it is important to maintain “Home Rule”. Supervisor will send a copy of the drafted letter to the Town Board members by the end of the week seeking their approval prior to sending it. Five ayes. Motion carried.***

## **Police Officer Position**

**Supervisor Aubertine** has not heard back from Darren Pitkin or Sheriff Burns regarding the qualifications of a Town Police Officer.

**Councilman Henderson** sent out a list of duties he feels would be essential for a Town Police Officer to follow. Supervisor Aubertine gave his approval to what Councilman Henderson has submitted.

The Town Board has to figure out a schedule for a Police Officer that will fit into our budget.

For interview purposes candidates will receive a copy of the Town Policy and a sheet of the officer’s duties that Councilman Henderson has provided.

Councilmen Henderson and Bourquin will conduct the interviews.

## **Old Business**

***RESOLUTION 2012 – 102: Motion by Supervisor Aubertine and seconded by Councilman Bourquin approving the advertising for a formal RFP to conduct a study evaluating the following options for replacing or repairing the Town’s existing salt barn:***

- 1. Replacement on present location***
- 2. Repair of existing salt barn***
- 3. Building of a new salt barn at a new location***

***The RFP should include company qualifications, experience and estimated cost for each of the options.***

***Local engineering firms will also be emailed the specifications.***

***Bids must be submitted to the Town Clerk’s Office no later than 5 p.m. on July 11, 2012.***

***Five ayes. Motion carried.***

#### **Resolutions and Motions**

***RESOLUTION 2012 – 103: Motion by Councilman Bourquin and seconded by Councilwoman Harris scheduling a Public Hearing on July 11, 2012 at 6:15p.m. in the matter of the “Granting of a Cable Television Franchise” held by Time Warner Entertainment-Advance/Newhouse Partnership in the Town of Lyme, County of Jefferson, New York. The Public Hearing will be held at the Municipal Building located at 12175 NYS Route 12E, Chaumont, NY. Five ayes. Motion carried.***

#### **Privilege of the Floor**

**Julia Gosier** - Has concerns with some of the headstones at the Fox Creek and Wells (located on the Ashland Road) Cemeteries. She would like to use some of the funds from the Fox Creek account to see necessary repairs be made; with what money there is in the account.

Sam Wells was here and he has taken a great personnel interest in the Well’s Cemetery. He has come in and done a lot of work on the cemetery himself, using his own funds.

Julie would like to see if the Highway Department could go in and dig up some of the old stones that are 4” – 6” under the dirt. The stones should be brought up to the surface and be laid on a level bed of gravel. Some of the old stones may be too fragile to stand back up. Laying them on gravel is a common and accepted practice to maintaining old cemetery stones.

Julie thinks there may be some State Funding available for resetting dangerous stones. She will look into it and give the Town Board her findings.

Julie’s other concern is the cemetery down by the Chaumont Beach, is also in need of attention. This is the first original cemetery in the Town of Lyme.

*A Motion was made by Councilwoman Harris and seconded by Councilman Villa adjourning tonight’s meeting at 8:10 p.m. Five ayes. Motion carried.*

**The minutes of tonight’s meeting are respectfully submitted by,**

**Kim Wallace  
Town of Lyme Town Clerk**