

NOTE TO APPLICANT:

Before you submit this application for approval of a major subdivision, **MAKE SURE** that all applicable requirements of the Town of Lyme Subdivision Law have been met. No public hearing will be scheduled until all required documents have been furnished in form satisfactory to the Town of Lyme Planning Board or a written explanation has been given to irrelevant items omitted.

The undersigned hereby requests approval by the Town of Lyme Planning Board of the identified application for a major subdivision. I hereby certify that I have completed the application to the best of my ability and have complied with all applicable regulations of the Town of Lyme Subdivision Law. I certify that the application information is complete and I believe all information given to be true.

Signature of Applicant

Date: _____

Sworn to before me this _____
day of _____, _____

Signature of Landowner

(If Applicant is not Landowner)

Date: _____

Sworn to before me this _____
day of _____, _____

Notary Public

Notary Public

FOR PLANNING BOARD USE ONLY

Date

1. Sketch Plan submitted to Planning Board (optional).....
2. Sketch Plan Conference held (optional).....
3. Long Environmental Assessment form completed by applicant.....
4. Determination by the Planning Board that the **Application for a Major Subdivision – Preliminary Plat is complete and all required information supplied to the Planning Board**.....
5. Referred to Zoning Board of Appeals for area variance (if applicable).....
6. Resolution to hold public hearing on **Preliminary Plat** made by the Planning Board.....
7. Notice of public hearing published in the official newspaper of the town.....
8. Notice of public hearing mailed to adjoining property owners by applicant.....
9. Public hearing held.....
10. SEQOR determination made by Planning Board.....
11. Decision made on **Application for a Major Subdivision – Preliminary Plat**

_____ **Approved**

_____ **Disapproved**

_____ **Approve w/Modifications.** **Modifications Include:** _____

Signature of Planning Board Chair

Date

NOTE: Approval of **Preliminary Plat** does **NOT** mean final approval and therefore, lots within the subdivision shall **NOT** be sold, offered for sale, leased or rented.

12. If modifications are required, date notification of modifications referred to applicant.....
- Determination by the Planning Board that the **Application for a Major Subdivision – Final Plat is complete and all required information supplied to the Planning Board**.....
14. Resolution to hold public hearing on **Final Plat** made by the Planning Board.....
15. Notice of public hearing published in the official newspaper of the town.....
16. Notice of public hearing mailed to adjoining property owners by applicant.....
17. Public hearing held.....
18. Decision made on **Application for a Major Subdivision – Final Plat**

_____ **Approved**

_____ **Disapproved**

_____ **Conditionally Approved** **Conditions of Approval:** _____

Signature of Planning Board Chair

Date

19. Decision noted on all copies of **Final Plat** and required number of copies returned to applicant.....
20. If conditionally approved, date conditions were satisfied and final plat approval was granted.....
21. Plat map filed with County Clerk.....