

Town of Lyme
January 9, 2019
Public Hearing on Water Use Law Amendment 6:25 P.M.
Organizational Meeting and Annual Appointments 6:30 P.M.
Regular Monthly Meeting Immediately following Organizational Meeting

Petition for proposed 12E water district- The proposed petition was reviewed by the Board and determined that all requirements have been satisfied. The Board agreed to hire Bernier and Carr to do a study to determine whether it will be affordable for the Town to put in a new water line. If it is not affordable, the study stops there. If it is affordable the Town would apply for a grant and loan. Marsha stated her belief that it would be considered a separate water district.

Dawn Munk stated that this is the third or fourth time they have attempted to get water. The residents have no adequate wells, appliances deteriorate quicker than they should, and most need to haul water to their homes year round. She also noted that there are five properties that have livestock between Three Mile Bay and the Town of Lyme. They are desperate for water.

Marsha Barton, Water Board Chairman, explained that a Survey had been sent to the property owners asking if they were willing to commit an extra EDU or two to make it more affordable than the previous studies determined. If this study finds it cost-prohibiting Marsha suggested the Jefferson County Legislators should be contacted for assistance. She also suggested pursuing grants and other avenues to help these residents. She further explained it would benefit the whole town because the water lines would flow better and get rid of some dead ends.

Resolution 2019-1: Councilman Villa made the motion to have Bernier and Carr to do a study for the proposed 12E water district; Councilwoman Gosier seconded the motion; all were in favor; motion carried.

Water Use Law Amendment: Scott made the motion to open the Public Hearing on the Water Use Law Amendment. Deputy Supervisor Bourquin asked what had changed on the law. The only was Section 5.5 which allows the use of HDPE piping. The public had no questions. Scott made the motion to close the Water Use Law Amendment hearing.

2019 Organizational Meeting

Call to Order:

Supervisor Aubertine called the 2019 Organizational Meeting to order at 6:30 p.m.

Resolution 2019-2: Councilman Villa made the motion to approve Annual Resolutions as follows; Councilwoman Gosier seconded the motion; all were in favor; motion carried.

1. Establishment of Banks – Citizens Bank of Cape Vincent- Primary; Watertown Savings Bank – Secondary

2. Establishment of Regular Meeting Dates – Second Wednesday of month
3. Annual Appointments – As per the preceding Resolution 2019-2
4. Establishment of Salaries – As per the 2019 Annual Budget
5. Establishment of Legal Newspaper – Watertown Daily Times
6. Establishment of Signatures for Bank Transactions – Scott Aubertine; Donald Bourquin
7. Establishment of Signatures for Consolidated Health – Scott Aubertine; Donald Bourquin
8. Establishment of Signatures for Town Clerk’s Account – Ariana Mattraw; Sue Cornell
9. Establishment of Signatures for Tax Collector’s Account – Karen Fitzgerald
10. Establishment of Signatures for Water District Accounts – Ariana Mattraw; Sue Cornell
11. Establishment of Mileage Rate – NYS Current Rate 1/1/19- \$0.58 (As per Office of the State Comptroller)
12. Establishment of Audit Committee –Julie Gosier and Donald Bourquin
13. Designation of Polling Places- District 1.) Town Office District 2.) Three Mile Bay Fire Hall District 3.) Town Office
14. Adoption of Investment Policy
15. Adoption of Procurement Policy
16. Retirement Resolution for Year – BE IT Resolved, that the Town of Lyme/Location Code 30648 hereby establishes that Highway Superintendent Pat Weston, Tax Collector Karen Fitzgerald and Town Clerk Ariana Mattraw hereby establish the standard work days and will report those days to the New York State and Local Employees’ Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the Clerk of this body.
17. Town Officials Bond – Timerman Adams Insurance
18. Prepayment of Claims
19. Payment of Town Association Dues
20. Payment of Elected/Appointed Officials’ Annual Dues

21. Authorization of Payment for Attendance at Association of Towns Annual Conference

22. Renewal of the Intermunicipal Agreements (School, Fire Departments, and Village) Pending Negotiations and Agreements

23. Claims to be charged against General Fund A-00-1620-00.4

Contractual:

- a. Electric
- b. Heating Fuel
- c. Telephones/Fax
- d. Internet
- e. Water/Sewer
- f. Copiers – Maintenance and Repair; Paper, Toner
- g. Shared Supplies

Resolution 2019-3: Councilman Villa made the motion approving the following 2019 Annual Appointments; Councilman Jones seconded the motion; all were in favor; motion carried.

2019 Annual Appointments:

- a. Budget Officer- Scott Aubertine
- b. Deputy Supervisor- Donald Bourquin
- c. Bookkeeper to Supervisor- Bowers and Company
- d. Payroll Officer- Bowers and Company
- e. Consolidated Health Officer- Scott Aubertine
- f. Consolidated Health Doctor Ruth Stewart
- g. Deputy Highway Superintendent- Brian Cosselman
- h. Deputy Town Clerk- Sue Cornell
- i. Clerk to Supervisor- Robin Grovesteen
- j. Records Management Officer- Ariana Mattraw
- k. Registrar of Vital Statistics- Ariana Mattraw
- l. Deputy Registrar of Vital Statistics- Sue Cornell
- m. Chairwoman of Assessors- Marsha Barton
- n. Water Districts Billing Clerk- Marsha Barton
- o. Water Districts Receiving Clerk- Cathy Munger
- p. Zoning/Building Enforcement Officer- James Millington
- q. Deputy Zoning Enforcement Officer- Richard Ingerson
- r. Chairman of Zoning Board of Appeals- Judi Bates (1 year)
- s. Secretary to ZBA- Susan Locy
- t. Chairman of Planning Board- Reggie Schweitzer
- u. Planning Board Member- Adam Brown
- v. Secretary to Planning Board- Susan Locy
- w. Town Historian- Heritage Center

- x. Attorney for Town Joseph W. Russell of Barclay Damon
- y. Office Maintenance- Candy Barton
- z. Marriage Officer- Ariana Mattraw
- aa. Transfer Site Liaison - Don Bourquin
- bb. Website Committee - Scott Aubertine, Robin Grovesteen
- cc. Youth Commission Liaison - Scott Aubertine
- ee. Buildings & Grounds Committee - Dan Villa, Pat Weston
- ff. Three Mile Bay Cemetery Liaison - Julia Gosier
- gg. Shared Services Liaison to LCS Committee - Robin Grovesteen
- hh. Water Board Chairwoman- Marsha Barton

Regular Monthly Meeting

Call to Order:

Supervisor Aubertine called the regular monthly meeting to order, opening the meeting with a prayer and the Pledge of Allegiance.

Those present included Supervisor Aubertine, Deputy Supervisor Bourquin, Councilwoman Gosier, Councilman Villa, Councilman Jones, Legislator William Johnson, Town Clerk Ariana Mattraw, Gunther Schaller, Marsha Barton, David Norbut, Jared Perran, Finda Woofter, Dawn Munk, Scott Rickett, Christine Rickett, Kathy Dyer, Karen Jessman, Matt Biondillo and Paul Failing.

Privilege of the Floor:

Jefferson County Legislator Bill Johnson: Mr. Johnson stated there was not much information to report and that the County held their Organizational Meeting last night as well.

Norbut Solar Farms, David Norbut: Mr. Norbut appeared at the meeting regarding the solar project under construction and PILOT proposed.

Councilman Villa voiced his concern that the cost of the PILOT was not specific and hard to understand. Some of his questions included; how the Town will benefit, whether it will create more jobs for the community, and how much land it will consume. He was opposed to signing the PILOT agreement without specifics. Mr. Norbut stated that his construction costs are based on the PILOT agreement and needs answers to tax questions before he can give any specifics on the project.

Deputy Supervisor Bourquin asked “What will happen if the Village dissolves?” Norbut answered “There would be a clause in the agreement stating the Town will adapt the PILOT when and if the Village dissolves and they would negotiate accordingly.” Deputy Supervisor Bourquin asked “What is the useful life expectancy of the Solar Panels?” David Norbut explained that within 15 years the inverters will need upgrading but the infrastructure will last around 30 years. The infrastructure is the bulk of the cost. Reinvesting in technology should be expected, as it would for anything else.

Deputy Supervisor Bourquin asked “What would happen to the property when the Solar Farm was no longer in operation?” Mr. Norbut explained that the property would go back to its previous state which is stated in their lease agreement. The amount of copper and steel from the Solar Farm is very lucrative and the material would be recycled or reused.

Supervisor Aubertine stated that the Town is being punished for its low tax rate and that he wouldn't consider the PILOT if the school would not benefit. Mr. Norbut then explained that the Board needs to look into the future.

Mr. Norbut said that there would be jobs created but not necessarily on site of the Solar Farm. The only local position would be for someone in charge of maintenance. Benefits to the Town would include the purchase of 3 to 4 million dollars in concrete, creation of cheaper power, and using local labor.

Mr. Norbut suggested the Town Board speaking to the Town of Parma in Monroe County which has the second largest solar farm in New York State. The deadline Mr. Norbut has for the board to decide on the PILOT is March 2019.

Supervisor's Report

Resolution 2019-4: Councilman Villa made the motion to approve the Supervisor's Monthly Financial report; Councilman Jones seconded the motion; all were in favor; motion carried.

Clerk's Report- December 2018:

Monthly Receipts were as follow: Total Local Shares Remitted: \$2,358.55; Total State County & Local Revenues: \$2,382.55, Total Non – Local Revenues: \$24.00.

Highway Superintendent's Report:

Pat Weston reported they are still keeping up with the winter weather. Pat presented information on two different low boy trailers he would like to look into buying. The old trailer's frame is rotting and is in very bad shape. It would be sold at auction once a new one is acquired. One trailer is located in Auburn and is a 2003 Eager Beaver for \$19,500.00. The second trailer is located in Pennsylvania which is a 2006 Roger for \$29,500.00. Pat would like to travel to Auburn to inspect the 2003 Eager Beaver trailer for possible purchase.

Resolution 2019-5: Councilman Villa made the motion to allow Pat to inspect the trailer and if found to be accepted, to purchase the trailer and send the old trailer to auction; Councilwoman Gosier seconded the motion; all were in favor; motion carried.

Audit of the Bills (Abstract #1 & #2)

Resolution 2019-6: Deputy Supervisor Bourquin made the motion to approve Abstract #1 in the amount of \$18,435.36; seconded by Councilman Gosier; all were in favor and the motion was carried.

Resolution 2019-7: Deputy Supervisor Bourquin made the motion to approve Abstract #2 in the amount of \$110,466.80; seconded by Councilman Villa; all were in favor and the motion was carried.

Approval of the December 12, 2018 Minutes:

Resolution 2019-8: Councilman Villa made a motion to approve the December Minutes; seconded by Councilwoman Gosier; all were in favor and the motion was carried.

Committee Reports

Assessor's Report:

There was no Assessor's report.

Municipal Water Board Report:

There were no questions on the Water Board Report. Marsha stated the water facility is doing very well.

Resolution 2019-9: Councilman Villa made the motion to approve the Water Use Law Amendment; seconded by Councilman Jones; all were in favor and the motion was carried.

Planning Board:

There was no Planning Board Report this Month.

Youth Commission:

There was no Youth Commission Report.

ZEO/CEO Report:

Total Permit Receipts: \$695.00. Total RV Permits: YTD: \$1,700.00, Total Permit Receipts YTD - \$14,843.00.

TMB Cemetery:

Councilwoman Gosier stated that the TMB Cemetery will close until the spring.

New Business

Association of Towns Meeting: There was a discussion on attending the Association of Towns Meeting in New York City. The Association of Towns and is encouraging greater participation. Scott asked if anyone would like to be a delegate or alternate and no one was interested. Anyone who wishes to attend must notify Scott so the reservations can be made.

Planning Board Alternate Position: Reggie Schweitzer recommended Tom Streljau for the Planning Board Alternate Position.

Resolution 2019 –10: Deputy Supervisor Bourquin made the motion to approve Tom Strelau for the Planning Board Alternate Position; seconded by Councilman Villa; all were in favor and the motion was carried.

CDBG Grant: The Town passed a fair housing resolution that demonstrates a “good faith effort” in complying with fair housing requirements.

Resolution 2019 –11: Councilman Villa made the motion to approve the Fair Housing requirements; seconded by Councilman Jones; all were in favor and the motion was carried.

Court Clerk Phone- There was discussion on how to contact of the Justice Court Clerk, Joe Morrow. Suggestions were made to offer to pay for Clerk Morrow’s phone bill or offer her email address to contact her. Supervisor Aubertine is going to check with the Judges and see if they have any solutions. At this time we will continue the same procedure to text/email Clerk Morrow from the Town Office with the contact information of those who have called.

Old Business: There was no Old Business to discuss.

Online Privilege of Floor:
There was no participation for online privilege of floor.

Executive Session:
No executive session was needed.

Adjournment:
Resolution 2019-12: Councilman Villa made the motion to adjourn; seconded by Councilman Jones; all were in favor and the motion was carried; Meeting was adjourned at 8:13 p.m.

Respectfully Submitted

Ariana Matraw
Town Clerk