

**Town of Lyme
Work Session of the Town Board
August 29, 2012
6:30 P.M.**

Supervisor Aubertine called tonight's meeting to order at 6:30 p.m.

All Town Board Members and Attorney Gebo were present. No one from the public attended tonight's meeting.

The Town Board began it's Work Session reviewing the recommendations made by the newly appointed police officer, Shaun Cuddeback to the Town's Police Policy.

Councilman Henderson will put together the new policy with the changes suggested by Officer Cuddeback.

Officer Cuddeback also had a list of items he would like the Town to purchase for him as he transitions into his new position as Town Police Officer.

Jeffrey Schwind has been appointed as the Town's "Special Events Officer" and the Town Board will have to develop a job description for the position.

Councilman Henderson also volunteered to update the Town's Code of Ethics Policy using information obtained from the Comptroller's Office and Attorney Gebo.

Councilman Villa will make some minor changes to the Evaluations – Performance and Development Review area of Town Policy.

Clerk Wallace will make the updates to the Investment Policy that can be found online at the Comptroller's web site.

Procurement Policy – Page 1; Section 1. – Purchase contracts will be changed from \$10,000 to \$20,000 and public works contracts will be changed from \$20,000 to \$30,000.

Attorney Gebo received a copy of the Workplace Violence Policy. He will look it over and make any recommended changes to the Board.

RESOLUTION 2012 – 136: Motion by Councilman Villa and seconded by Councilwoman Harris approving the publication and scheduling of a Pubic Hearing to consider the adoption of a Local Law to override the two-percent tax cap limit issued by the State for the upcoming fiscal year. The Public Hearing will take place on September 12, 2012 at 6:25 p.m. at the Municipal Office located at 12175 NYS Route 12E, Chaumont, New York. Five ayes. Motion carried.

Wilson Property Discussion - Attorney Gebo advised the Town Board that the County will be moving ahead with the foreclosure procedure of the Wilson property. If the Town is not going to take ownership of the building, the County does not want to see the property sit idle and continue to build up unpaid taxes. The County would like to put it on the market to see if it sells. A Phase II Environmental Test will take place to see what is under the surface. If the property does not show too badly the County will take title and try to sell it. Attorney Gebo will speak to the County to see how the Town should proceed.

RESOLUTION 2012 – 137: Motion by Councilman Henderson and seconded by Councilwoman Harris approving the purchase of 10 bags of mulch for the Garden Club to be distributed on Village property at the Water Facility and Tennis Courts. Four ayes. Motion carried. Councilman Bourquin voted against the Motion.

RESOLUTION 2012 – 138: Motion by Councilman Bourquin and seconded by Councilwoman Harris adjourning tonight's meeting at 8:55 p.m. Five ayes. Motion carried.

The Minutes of tonight's meeting are respectfully submitted by,

***Kim Wallace
Town Clerk***