

**Town of Lyme
December 11, 2013
Public Hearing for 2014 Water Rates – 6:25 P.M.
Regular Monthly Meeting – 6:30 P.M.**

Supervisor Aubertine opened the Public Hearing at 6:25 p.m.

The Public Hearing Notice was published in the Watertown Daily Times on November 19, 2013 as follows:

PLEASE TAKE NOTICE that the Town Board of the Town of Lyme shall hold a Public Hearing on Wednesday, December 11, 2013 at 6:25 p.m. at the Town Offices, Chaumont, New York to consider the adoption of Water Rates for the Town of Lyme's Water Districts #1 through #5 as follows:

		2013 Rate	2014 Rate
District #1	Debt	\$17.00	\$16.00
	O & M	\$26.00	\$25.00
District #2	Debt	\$45.00	\$41.00
		\$26.00	\$26.00
District #4	Debt	\$32.00	\$29.00
		\$26.00	\$26.00
District #5	Debt	\$60.00	\$64.00
	O & M	\$22.00	\$20.00

A full text of the above referenced Local Law is on file with the Town Clerk and may be inspected during normal business hours. All persons wishing to be heard on the issue should be present at the time and place aforesaid or have written comments submitted to the Town Board prior to that time and date. Any persons requiring special accommodations to participate in such Public Hearing should notify the Town Clerk at least three (3) business days prior to the Hearing.

Supervisor Aubertine went over the Public Hearing Ground Rules and opened the floor for public comment, hearing none the following Motion was made:

A Motion was offered by Councilman Villa and seconded by Councilwoman Harris adjourning tonight's Public Hearing at 6:28 p.m. Five ayes. Motion carried.

Supervisor Aubertine called tonight's Regular Monthly Meeting to order at 6:30 p.m., the meeting was opened with a Prayer and the Pledge of Allegiance.

Present at Tonight's Meeting: Supervisor Aubertine, Councilwoman Harris, Councilmen Bourquin, Villa and Henderson, Town Accountant Cathy Satterley, Attorney Mark Gebo, Assessor's Marsha Barton and Roz Gotham, ZEO/CEO Jim Millington, Planning Board Chairman Frank Congel, Cathy Munger sitting in for Clerk Wallace and approximately 5 others.

Privilege of the Floor

Cammie Morrison – Voiced her concerns with some problems she continues to have with one of her neighbors on Failing Shores, Point Peninsula. There are issues with right-of-way abuse, along with inappropriate bathing in the Lake, electrical cords around the water, placement of dock and garbage cans and more. Mrs. Morrison provided the Town Board with explicit pictures showing her concerns.

Supervisor Aubertine directed ZEO Jim Millington to keep an eye on the situation and asked the Planning Board to address property management issues.

Officer's Reports

Supervisor's Report – November 2013 – Cathy Satterley

RESOLUTION 2013 – 167: Motion by Councilman Villa and seconded by Councilman Henderson approving the November 2013 Supervisor's Report as submitted by Town Accountant Cathy Satterley. Five ayes. Motion carried.

RESOLUTION 2013 – 168: Motion by Councilman Bourquin and seconded by Councilwoman Harris approving the Budget Transfers and Budget Amendments as follows:

BUDGET TRANSFERS – November 30, 2013

<u><i>Account</i></u>	<u><i>Increase</i></u>	<u><i>Decrease</i></u>
<i>A1110.2 Municipal Court – Equipment</i>	<i>495</i>	
<i>A1110.4 Municipal Court – Contractual Exp.</i>	<i>592</i>	
<i>A3410.4 Fire Dept. Gas – Contractual Exp.</i>	<i>67</i>	
<i>A5010.11 Supt. Of Highways – Personal Service</i>	<i>182</i>	
<i>A5010.4 Supt. Of Highways – Signs</i>	<i>11</i>	
<i>A8310.2 Municipal Water Board – Equipment</i>	<i>129</i>	
<i>A8810.4 Cemeteries – Contractual Expense</i>	<i>913</i>	
<i>A8810.41 Cemeteries – Contractual Expense</i>	<i>1,471</i>	
<i>County Chargebacks</i>	<i>8,747</i>	
<i>A1990.4 Special Items – Contingency Account</i>		<i>8,500</i>
<i>A1620.2 Buildings – Equipment</i>		<i>4,204</i>
<i>DB5112.2 Improvements – Capital Outlay</i>	<i>21,457</i>	
<i>DB9045.8 Employee Benefits – Shoe Allowance</i>	<i>200</i>	
<i>DB5110.1 General Repairs – Personal Service</i>		<i>11,500</i>
<i>DB5112.1 Improvements – Personal Service</i>		<i>2,500</i>
<i>DB9060.8 Employee Benefits – Health Insurance</i>		<i>7,657</i>
<i>FB8310.4 Administration – Contractual Expense</i>	<i>68</i>	
<i>FB8310.1 Administration – Personal Service</i>		<i>68</i>
<i>FC9730.6 Debt Service – Principal</i>	<i>300</i>	
<i>FC8310.1 Administration – Personal Service</i>		<i>300</i>
<i>FM9730.6 Debt Service – Principal</i>	<i>474</i>	
<i>FM8310.4 Administration – Contractual Expense</i>		<i>474</i>

BUDGET AMENDMENT – November 30, 2013

<u>Highway</u>	<u>Increase</u>	<u>Decrease</u>
Appropriated Reserve		120,000
Machinery – Equipment	120,000	

Five ayes. Motion carried.

Superintendent Weston was not present at tonight’s meeting, there was no Superintendent’s Report.

RESOLUTION 2013 - 169: Motion by Supervisor Aubertine and seconded by Councilman Bourquin approving the 2013 Fire Contracts with the Three Mile Bay and Chaumont Volunteer Fire Departments with the date changes and annual fund appropriations. Future Fire Contracts will be approved at the Town’s Annual Organizational Meetings. Five ayes. Motion carried.

Clerk’s Report – November 2013

Total State, County and Local Revenues: \$4,182.72

Audit of the Bills – Abstract 23 and 24

RESOLUTION 2013 – 170: Motion by Councilman Villa and seconded by Councilman Henderson approving Abstract #23 in the amount of \$1,262.32. Five ayes. Motion carried.

RESOLUTION 2013 – 171: Motion by Councilman Henderson and seconded by Councilman Bourquin approving Abstract #24 in the amount of \$135,981.29. Five ayes. Motion carried.

RESOLUTION 2013 – 172: Motion by Councilwoman Harris and seconded by Councilman Henderson approving the Minutes of the November 6, 2013 Public Hearing for the 2014 Preliminary Budget and the November 13, 2013 Regular Monthly Meeting as submitted by Clerk Wallace. Five ayes. Motion carried.

Committee Reports

Assessor's Report – Marsha Barton

Would like to remind residents of the STAR renewal process that should be completed prior to January 1, 2014. The Assessors are attempting to contact anyone who has not yet registered.

Municipal Water Board – No Report

Youth Commission Report – Minutes were forwarded.

Planning Board –Chairman Frank Congel

In March or April there should be a preliminary report available from the Planning Board. The Board has addressed fences and a few of the tougher issues. The preliminary report should be ready in early spring.

ZEO / CEO – Jim Millington – November 2013 Report

Building /Zoning Permits Issues:	5
Demo Permits Issued:	1
Certificates of Occupancy:	1
ZBA Referrals:	2
Site Visits and Inspections:	5

Permits Issued For:	
Home or Cottage:	1
Garage / Barn:	1
Addition:	1
Other, Pools, Slabs, Sheds, Roofs:	2

Heritage Center – 2013 Annual Report

The Heritage Center had another very productive year. Some of the highlights are the following:

1. The LHC obtained 7 volume notebooks of postcards of local interest compiled by former Superintendent of Lyme Central School, Bilkey Moore.
2. LHC held 8 special interest programs this past year.
3. LHC held a raffle of miniature boats that were carved by George Smith.
4. LHC continued to act as the Town of Lyme's official Historian.
5. LHC sold books at the Community Days and Craft Fair in Chaumont.
6. Dawn and Glenn Bartholic purchased and installed fixtures for the bathroom.
7. Cape Vincent American Legion donated 144 flags which were placed on the graves of Lyme Veterans.
8. LHC purchased 4 new book shelves and 6 new display cases.
9. LHC Director, Julia Gosier , answered 8 query letters.
10. There are 17 members at present.
11. Weeded, sorted and made available for sale the excess books. To date have sold \$438.50 worth of books.
12. LHC had \$3048.00 worth of donations. The LHC income is through the sale of books and donations.
13. Expenses:

Rent	\$1885.00
Water	448.00
National Grid	273.90
Postage	40.73
Miscellaneous	1,014.02
 Total Expenses	 \$3,661.65

Notable Donations of 2013:

Bilkey Moore – donated a framed antique poster.

Dick Nagel – donated a numbered print of the historic ship, "Milan".

Richard Malnich – donated his wife's vast collection of research. This included 72 books and about 40 files of her research.

Brzostek's Real Estate Auction Co., Inc. – donated \$1,000.00.

Tess Hanlin's estate requested donations to LHC. The total of the Hanlin donations was \$1,225.00.

New Business

Joint Meeting with LCS, Village and Town

RESOLUTION – 2013 - 173: Motion by Councilwoman Harris and seconded by Councilman Villa scheduling the 2014 Organizational Meeting at 6:00 p.m. on January 8, 2014 with the Regular Monthly Meeting of the Town Board to immediately follow. Five ayes. Motion carried.

Supervisor Aubertine will contact Lyme Central School Superintendent, Karen Donahue and Village Mayor, Val Rust to try to schedule a Joint Meeting of the three entities on January 7, 2013 at 6:30 p.m.

RESOLUTION 2013 – 174: Motion by Councilman Henderson and seconded by Councilman Villa approving the renewal of the Lyme Central School and Town of Lyme Shared Services Agreement for 2014. Five ayes. Motion carried.

RESOLUTION 2013 – 175: Motion by Councilman Bourquin and seconded by Councilman Henderson to advertise for a Clerk to the Supervisor and also an Alternate to the Zoning Board of Appeals. Five ayes. Motion carried.

Employee Policy – Insurance

There is some confusion as to how the Insurance Policy is current addressed in the town Policy and the Teamsters Contract, it needs clarification.

Attorney Gebo sent a revision but it was never formally adopted.

RESOLUTION 2013 – 176: Motion by Councilman Henderson and seconded by Councilwoman Harris adopting the Health Insurance Benefits Policy stipulating that the Bargaining and Non-Bargaining Units will each pay

20% contribution of the Policy and the adoption of the first page one of the Town of Lyme Health Insurance Policy, agreed on during the June 29, 2011 Policy Work Session stating the following:

For the category addressing “Retiree age of 65 or Greater – 25 Years of Town Service, will now have added “Retired prior to January 1, 2014” with the Benefit and Participant contribution remaining the same.

For the Category addressing “Retiree between the age of Retirement and Age 65, will now be added “retired prior to January 1, 2014”.

Under “Category” a new Section was added as follows:

“As of January 1, 2014 who later retire”. Under “Benefit”, it would state “same as Union Contract”. And under Participant Monthly Contribution it would state “same as Union Contract”.

Another “Category” will be added, stating “Employees hired after January 1, 2014”. Under “Benefit” it will state “No Insurance Benefit” and under “Contribution” it will state “Not Applicable”.

The updated “Town of Lyme Health Insurance Benefits Policy Chart” will appear as “Addendum A” of these meeting minutes.

Five ayes. Motion carried.

Councilmen Villa and Bourquin will discuss insurance options with the retirees when they look into their options that may be available to them.

Old Business

Insuring of Youth Commission Activities

The Youth Commission has received another request for an open gym program at the School. The school is not allowing open gym. Mike Gillette is asking us how much risk we are willing to take.

Councilman Villa feels that if the activity takes place in the school building the school should be responsible for the insurance. If the activities take place on our fields the Town will take care of the insurance.

This should be a topic of discussion at the joint meeting. Our own insurance Agent is getting nervous about the amount of programs we are putting under the Town's umbrella.

We need to have some structure administered to the Youth Commission Program and we must set down parameters and policies.

RESOLUTION 2013 – 177: Motion by Supervisor Aubertine and seconded by Councilwoman Harris moving the Town Board into Executive Session to discuss a pending litigation matter at 8:07. Five ayes. Motion carried.

At 9:12 p.m. a Motion was offered by Councilwoman Harris and seconded by Councilman Villa moving the Town Board back into open session. Five ayes. Motion carried.

Motion by Councilwoman Harris and seconded by Councilman Villa adjourning tonight's meeting at 9:12 p.m. Five ayes. Motion carried.

The Minutes of tonight's meeting are respectfully submitted by,

***Kim Wallace
Town Clerk***

