

**December 28, 2022
Town of Lyme
Year End Meeting 10:00 A.M.**

Call to Order:

Supervisor Countryman called the meeting to order at 10:08 a.m.

Those present included Supervisor Countryman, Deputy Supervisor Bourquin, Councilmember Gosier, Councilmember Farrell, Councilmember Villa and Town Clerk Ariana Henderson.

Audit of the Bills (Abstracts #25 + 26)

Resolution 2022-202: Councilwoman Gosier made the motion to approve Abstract #25 in the amount of \$39,250.00; seconded by Councilmember Villa; all were in favor and the motion was carried.

Resolution 2022-203: Deputy Supervisor Bourquin made the motion to approve Abstract #26 in the amount of \$257,879.64; seconded by Councilmember Gosier; Countryman, Farrell, Bourquin, Gosier AYE; Villa NAY and the motion was carried.

Old Business

Point Salubrious Water District #6: Deputy Supervisor Bourquin questioned if the Board should wait to form the district until more summer residents returned to the Point. Councilmember Gosier and Farrell believe that the district should be formed so the Town is prepared to apply for grant funds. Councilmember Farrell stated that he was not for or against the new district. Councilmember Gosier suggested exploring a new engineering firm after the State application comes back. Councilmember Villa said that he believes no one on the Board would vote to move this district unless the cost of the district is lowered. We need to find opportunities to lower the cost and be closer to the State threshold.

Resolution 2022-204: Supervisor Countryman made the motion to form Water District #6 on Point Salubrious; seconded by Councilmember Villa; all were in favor and the motion was carried.

Water District #2 Mailing:

Resolution 2022-205: Councilmember Gosier made the motion to mail a postcard survey and letter to Water District #2 users and the users in Water District #2 extension; seconded by Councilmember Villa; all were in favor and the motion was carried.

New Business

Water Billing + Receiving Appointments:

Councilmember Gosier stated that she had no conflicts with Tara and Ariana doing billing and receiving. The appointments will be set at the Organizational Meeting.

Powis and Northern Pioneer Payment Applications:

Supervisor Countryman stated that we need a resolution to pay Powis and Northern Pioneer from the General A account before we receive the money from DASNY.

Resolution 2022-206: Deputy Supervisor Bourquin made the motion to pay Powis and Northern Pioneer from the General A account and have DASNY reimburse the funds; seconded by Councilmember Farrell; Countryman, Farrell, Bourquin, Gosier AYE; Villa NAY and the motion was carried.

Councilmember Villa stated the Board had agreed to have DASNY pay the contractor and now we are paying them ahead. Supervisor Countryman stated that we are paying them ahead because the paperwork was submitted late to DASNY.

Stipulation of Settlement for Riverside Solar:

Supervisor Countryman stated the Town Attorney recommended the Board pass a resolution for Riverside Solar, LLC stipulation document because it is required by Office of Renewable Energy Siting (ORES).

Resolution 2022-207: Deputy Supervisor Bourquin made the motion to approve the Riverside Solar Stimulation Document recommended by the Town Attorney; seconded by Councilmember Villa; all were in favor and the motion was carried.

RESOLUTION
RIVERSIDE SOLAR, LLC STIPULATION DOCUMENT

WHEREAS, the Town Board for the Town of Lyme, New York has familiarized itself with such aspects of the Application of Riverside Solar, LLC for a permit granted by the Office of Renewable Energy Siting pursuant to Executive Law § 94-c to construct a Solar Energy Facility, DMM #: 21-00752 (“Solar Facility”), as it deems reasonably necessary; and

WHEREAS, the Town Board understands that the Towns of Lyme and Brownville, New York have been designated as the host communities for the proposed Solar Facility; and

WHEREAS, by nature of being a host community the Town of Lyme, New York is a Party to the proceedings associated with the Solar Facility’s Application; and

WHEREAS, the Town Board, and its representatives, have participated in certain aspects of the review of the pending Application to ensure any interest(s) of significance to the Town have been identified, and addressed, in the proceedings; and

WHEREAS, the Town Board has reviewed the proposed Stipulations, which will be submitted in connection with the pending Application; and

WHEREAS, the Town Board desires to approve the Stipulation document.

NOW, THEREFORE, on motion duly made and seconded, this Board makes the following determinations:

1. The Stipulation document, which is attached as Exhibit "A", accurately expresses the consensus of the Town Board of Lyme.
2. The aforementioned document shall be submitted, and appropriately filed with the Office of Renewable Energy Siting and the Town attorneys are directed to take all steps necessary to accomplish this directive.
3. The Supervisor of the Town of Lyme is authorized to execute the aforementioned document on behalf of the Town.
4. This resolution shall take effect immediately.

The foregoing Resolution was offered by Board Member, Bourquin, and seconded by Board Member, Villa, and upon roll call vote of the Board was duly adopted as follows:

Terry Countryman, Supervisor	yes <input checked="" type="checkbox"/> no ___
Donald Bourquin	yes <input checked="" type="checkbox"/> no ___
Julia Gosier	yes <input checked="" type="checkbox"/> no ___
Timothy Farrell	yes <input checked="" type="checkbox"/> no ___
Daniel Villa	yes <input checked="" type="checkbox"/> no ___

Records Management:

Supervisor Countryman, Councilmember Villa and Deputy Supervisor Bourquin had a zoom meeting with Michael Martin (Regional Advisory Officer New York State Archives) about a records management grant. Councilmember Villa spoke with Alicia Jettner regarding writing the grant for the Local Government Records Management Improvement Funds Grant. For a project this large we will need to obtain three quotes. This grant would include scanning and digitalizing the current files we have at our offices. Councilmember Villa emailed Mr. Martin to ask if the scope of work Alicia provided would be everything the Town would need. He is waiting for his response.

Bowers Accountant Agreement Contract:

Supervisor Countryman read through the Bowers agreement and has questions. The monthly charge is increasing from \$1900.00 a month to \$2300.00 a month, which is a \$400.00 increase. There are other accounting services listed which would be an additional charge. Supervisor Countryman has contacted Bowers and is waiting to hear back.

Executive Session

Resolution 2022-208: Councilmember Gosier made the motion to enter Executive Session at 11:34 a.m.; seconded by Councilmember Farrell; all were in favor and the motion was carried.

Resolution 2022-209: Councilmember Villa made the motion to close Executive Session; seconded by Councilmember Gosier; all were in favor and the motion was carried.

Adjournment

Resolution 2022-210: Councilmember Gosier a made the motion to adjourn; seconded by Councilmember Villa; all were in favor and the motion was carried.

Respectfully Submitted

Ariana Henderson

Ariana Henderson
Town Clerk