

Special Use Permit Application

TOWN OF LYME, NEW YORK

12175 NYS Route 12E

PO Box 66

Chaumont, New York 13622

Phone: (315) 649-2788

E-mail:

Fax: (315) 649-2049



(Please print or type in ink. Use additional sheets, if necessary. Indicate n/a where questions are not applicable.)

1. APPLICANT:

Name: _____

Address: _____

Phone: Cell _____ Home: _____ Fax: _____

Email: _____

2. OWNER: (if different from applicant)

Name: _____

Address: _____

Written authorization is required (if owner is not the applicant) attached: ___ yes ___ pending

3. PROJECT LOCATION: (include address or describe location)

Tax Map Parcel Number: _____

4. PROJECT DESCRIPTION: (include proposed use, activities, gross floor/leasable space, as applicable)

Zoning District: ___ WF Waterfront District or ___ AR Agricultural and Rural Residence District

5. SITE MAP: Provide map or drawing (drawn to scale) including the existing and proposed buildings, structures, parking, driveways, sidewalks, drainage facilities, infrastructure, landscaping, outdoor lighting, signage and other improvements which shows the following:

- Date, north point, written graphic scale;
- Boundaries of the lot/parcel plotted to scale, including distances, bearings, and areas;
- Location and ownership of adjacent lands;
- Location, name, and existing width and right-of-way of adjacent roads;
- Location, width, and purpose of all existing/proposed easements, setbacks, reservations, and areas dedicated to public use located either on the site or adjoining the property;
- Please include the zoning boundary if in more than one zoning district.

The location, size, design of the following must also be provided or addressed as applicable:

- Existing and proposed outdoor storage, sidewalks or pedestrian paths, sewage facilities, water facilities, signs, outdoor lighting, landscaping or screening.
- Written or depicted plans for grading and drainage showing existing and proposed contour lines of five foot intervals or less.
- Written designation of the amount of gross floor area and gross leasable area proposed for each non-residential use.
- An Environmental Assessment Form (EAF) or draft Environmental Impact Statement (E.I.S.) and other documents, where required pursuant to 6NYCRR Part 617 (SEQRA).
- Other elements integral to the proposed development as considered necessary by the Planning Board including identification of any federal, state, or county permits required for the project's execution.
- Listing & map plotting of significant and/or outstanding natural features of property, to include proposed alterations to such features as rivers, wetlands, creeks, high water lines, cliffs, dense vegetation, mature trees, ponds.

6. ADJACENT ROADS – Location, name, existing width and right-of-way boundaries:

7. PARCEL OR LOT STAKING: All boundary markers {stakes, nails, pipes} must be clearly visible.

8. PROPOSED STRUCTURE STAKING: All structure corners must be staked to reflect an outline of the exact location of the structure. Measurements on the site drawing must match layout.

9. NAMES & ADDRESSES OF ALL ADJACENT LANDOWNERS: (per latest tax records)

10. CURRENT USE OF PARCEL:

11. TYPE OF CONSTRUCTION MATERIALS TO BE USED: _____

12. PROJECT VALUE AFTER COMPLETION: \$ _____

13. PROJECT CONSTRUCTION SCHEDULE & staging phases, to include proposed completion date: _____

14. HOURS OF OPERATION: (approximate) _____

15. OTHER LOCAL, COUNTY, STATE AND FEDERAL PERMITS needed to have the proposed development operational:

1. _____
2. _____
3. _____

16. RESPONSIBLE PARTIES for operation and maintenance of all uses, services, facilities and other improvements after completion of proposed development shall be:

17. SIGNAGE AND LIGHTING - Type, size and location of outdoor advertising signs and outdoor lighting facilities (include on the site plan) _____

18. LANDSCAPING - Type, size and location of and/or screening & soil erosion control plan (include on site plan) _____

19. WATER SUPPLY PROVISIONS: _____

20. SEWAGE AND WASTE EFFLUENT DISPOSAL: _____

21. EASEMENTS: (existing & proposed) _____

22. STORM DRAINAGE & GRADING PROVISIONS: _____

23. SOLID WASTE DISPOSAL PROVISIONS: _____

24. AIR QUALITY IMPACT PROVISIONS: _____

25. POTENTIAL FOR NOISE POLLUTION ATTRIBUTED TO THE PROJECT _____

27. PUBLIC UTILITY PROVISIONS: _____

28. ENVIRONMENTAL ASSESSMENT FORM OR DRAFT ENVIRONMENTAL IMPACT STATEMENT (SEQR): Please attach to this application. _____

General Comments by Applicant, if desired: _____

Signature of Applicant: _____

Signature of Owner: _____

Signature of Agent/Representative: _____

Organization: _____

Signature of Zoning/Code Enforcement Officer: _____

Date Application Received: _____

Enforcement Officer Comments, if applicable:

TOWN SPECIAL PERMIT FEE PAID ___ yes ___ no

PROPOSED SITE MAP OF PROJECT

The following items are to be included on the Site Map drawn to scale:

- 1) Approximate scale and North arrow.
- 2) Property boundaries and dimensions.
- 3) Existing and proposed roads and driveways.
- 4) Natural features to be maintained/retained and those proposed to be removed.
- 5) Structures and buildings existing and proposed.
- 6) Required setbacks from the property boundaries.
- 7) Existing and proposed parking, lighting, signage, landscaping,
- 8) Grading and drainage plans at five foot intervals (if relevant)

